

Ipsum Power (Licensed Networks) Limited – Project Manager – Maidstone, Kent or Bishops Stortford, Essex

The Company

Our vision is to be the leading customer service focused provider of specialist utility and infrastructure solutions operating on both public and private networks. Providing great customer service is at the heart of what we do and our commitment is to deliver this safely and innovatively through our highly skilled teams.

We are always looking for people who are passionate about delivering outstanding customer service and who take pride in delivering essential services 24/7/365 that really make a difference to local people and communities.

We're committed to supporting and developing our people to achieve their full potential. If you join us, as well as learning on the job, we offer structured learning in the form of apprenticeship programmes and sponsoring relevant professional qualifications. If your qualification gives you membership of an accredited professional body then we will reimburse your annual membership fee. Investing in our people and enhancing our expertise and flexibility enables us to deliver the highest standard of service to our customers.

We really value our people and so we like to look after them. In addition to an attractive salary, if you work for us, you'll enjoy a range of employee benefits which you can explore more about by visiting our website.

The Role

Job Purpose

Due to a recent contract award, we are looking to expand our team. Location of the successful candidate is flexible, with the successful candidate being based in either Maidstone or Bishops Stortford.

Project Manager is responsible for providing strong leadership, contract management, project delivery, and strategic planning. Customer driven within the Power Division, ensuring safety, financial and operational targets are met or exceeded, maintaining exceptional customer service levels across all the projects they are responsible for.

Principle Accountabilities

- Day to day management of site staff, sub-contractors, vehicles, equipment, and issues arising from sites.
- Actively monitor performance of all site staff including subcontractors with respect to Health and Safety, Quality and Environment
- Ensure all incidents are reported and investigated, with remedies implemented.
- Monitor performance and safety requirements regularly and implement improvements.
- Survey and quote individual projects based on a contract schedule of rates
- Ensure resources are adequate for the workload and that projects are delivered in an economic and timely manner.
- Ensure Ipsum Power policies and improvement action plans are effectively implemented, monitored, and audited.
- Operate in full compliance with Ipsum Power and UK Power Networks policies, procedures, and instructions.
- Be proactive in promoting continuous improvement and innovation in our working methodology.
- Work closely with the support team to ensure delivery programmes are in place and progress is monitored.

- Identify and react swiftly to resolve problems before they escalate.
- Responsible for project profitability and rapid conversion of work completed to cash received.
- Maintain and measure performance against agreed KPI's and SLA's.
- UKPN client reporting and liaison including arranging progress meetings and client audits.
- Subcontractor monitoring
- Always establish good relationships with key stakeholders. Communicate and resolve issues with early resolution of any potential problems.

The Person

Qualifications

- Proven experience in a Project Management position in power distribution engineering
- ONC / HNC Electrical Engineering preferred; C&G 232 or equivalent essential
- ISOH managing safely
- Full UK Driving Licence

Knowledge & Experience

- Proven experience in a previous Contract Management / Project Management Role within the power sector – preferably on a UKPN contract
- Knowledge of measuring work achievement and providing reliable information for applications for payment to commercial staff
- Knowledge of assessing and certifying sub-contractor applications for payments
- Proven experience of working in customer service or a customer focused environment with performance management responsibility.
- Professional, customer focused with a good standard of verbal and numerical reasoning.
- Experience in analysing and interpreting data.
- Evidence of implementing successful improvement measures.
- Passionate about Health and Safety and a belief that Zero Harm is achievable
- Knowledge of KPI measurements to a high level to ensure compliance with targets.
- Knowledge of waste network operations business processes
- IT literate and proficient in Microsoft Office package
- Experience and ability to encourage and enable personal development of and recognise and reward team.
- Experience and ability to lead by and set an example.
- Experience in building collaborative relationships with existing and new clients and suppliers.

Skills & Personal Qualities

- Ability to communicate both up and down within Ipsum and the Client Organisation
- Excellent communication skills
- Excellent time management skills, with ability to deliver tasks to deadline.
- Professional and positive can-do approach
- Self-motivated and organised.
- Flexible attitude and approach.
- Team player, and able to work on own initiative.

Ipsum is an equal opportunities employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, transgender status, religion or belief, marital status, or pregnancy and maternity.