

Ipsum Power (Licensed Networks) Ltd – Senior Project Manager, Maidstone, Kent or Bishops Stortford, Essex

The Company

Our vision is to be the leading customer service focused provider of specialist utility and infrastructure solutions operating on both public and private networks. Providing great customer service is at the heart of what we do, and our commitment is to deliver this safely and innovatively through our highly skilled teams - we call this the Ipsum Way.

Ipsum has grown via the acquisition of companies with strong expertise that have been operating in the UK Utility and Infrastructure sectors for more than 20 years.

We operate across a National footprint working with customers such as Openreach, United Utilities and UK Power Networks, as well as some of the UK's largest industrial and retail businesses.

We are committed to supporting and developing our people to achieve their full potential. If you join us, as well as learning on the job, we offer structured learning in the form of apprenticeship programmes and sponsoring relevant professional qualifications. If your qualification gives you membership of an accredited professional body then we will reimburse your annual membership fee. Investing in our people and enhancing our expertise and flexibility enables us to deliver the highest standard of service to our customers.

We really value our people and so we like to look after them. In addition to an attractive salary, if you work for us, you'll enjoy a range of employee benefits which you can explore more about by visiting our website www.ipsumutilities.com.

The Role

Job Purpose

The Senior Project Manager is responsible for managing a team of field managers and supervisors, both direct employees and sub-contractors. The role provides leadership, safety management, contract management, project delivery, and strategic planning within the Power Division, ensuring safety, financial and operational targets are met or exceeded, maintaining exceptional customer service levels across all projects, being the main client interface both commercially and operationally and responsible for the allocation and safe delivery of work across the project delivery team.

Principal Accountabilities

- Day to day management of field managers, supervisors, project managers and sub-contractors.
- Day to day management of worksites including vehicles and equipment.
- Work alongside the Operations Manager to problem-solve and provide commercial assistance when required.
- Deputise in the absence of the Operations Manager during periods of annual leave.
- Actively monitor performance of all direct reports including subcontractors with respect to Health and Safety, Quality and Environment
- Ensure all incidents are reported and investigated, with remedies implemented.
- Monitor performance and safety requirements regularly and implement improvements.
- Survey and quote individual projects based on a contract schedule of rates.
- Ensure resources are adequate for the workload and that projects are delivered in an economic and timely manner.
- Ensure Ipsum Power policies and improvement action plans are effectively implemented, monitored, and audited.
- Operate in full compliance with Ipsum Power and UK Power Networks policies, procedures, and instructions.
- Be proactive in promoting continuous improvement and innovation in our working methodology.
- Work closely with the support team to ensure delivery programmes are in place and progress is monitored.
- Identify and react swiftly to resolve any issues before they escalate.
- Responsible for project profitability and rapid conversion of work completed to cash received.

- Maintain and measure performance against agreed KPIs and SLAs.
- UKPN client reporting and liaison including arranging progress meetings and client audits.
- Sub-contractor monitoring.
- Establish excellent relationships with key stakeholders. Communicate and resolve issues with early resolution of any potential problems.

The Person

Qualifications

- Proven experience in a Senior Project Management position in power distribution engineering.
- ONC/HNC Electrical Engineering preferred; C&G 232 or equivalent essential.
- ISOH Managing Safely.
- Full UK driving licence.
- Hold or have help electrical authorisation to work on networks at LV, HV and ENV

Knowledge & Experience

- Proven experience in a previous Senior Contract Management / Senior Project Management Role within the power sector – preferably on a UKPN contract.
- Expert knowledge of measuring work achievement and providing reliable information for applications for payment to commercial staff.
- Expert knowledge of assessing and certifying sub-contractor applications for payments.
- Proven experience of working in customer service or a customer focused environment with performance management responsibility.
- Professional, customer focused with a good standard of verbal and numerical reasoning.
- Experience in analysing, interpreting, and reporting data.
- Evidence of implementing successful improvement measures.
- Expert knowledge of KPI measurements to a high level to ensure compliance with targets.
- Knowledge of Power business processes. and procedures
- IT literate and proficient in Microsoft Office package.
- Experience and ability to encourage and enable personal development of team members.
- Experience and ability to lead by and set an example.
- Experience in building collaborative relationships with existing and new clients and suppliers.
- Commercially and technically sound.

Skills & Personal Qualities

- Excellent communication skills.
- Ability to communicate both at all levels within Ipsum and the Client Organisation.
- Excellent time management skills, with ability to deliver tasks to deadline.
- Professional, positive, and flexible approach to achieving all tasks.
- Self-motivated and organised.
- Flexible attitude and approach.
- Team player, and able to work on own initiative.
- Proactive in decision making.
- Strong leadership and management skills.
- Working knowledge of Health and Safety legislation, processes, and procedures.
- Have belief that Zero Harm is achievable.

Ipsum is an equal opportunities employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, transgender status, religion or belief, marital status, or pregnancy and maternity.

