**Ipsum Power (Licensed Networks) Limited – Project Manager – Little Hadham**

## **The Company**

Our vision is to be the leading customer service focused provider of specialist utility and infrastructure solutions operating on both public and private networks. Providing great customer service is at the heart of what we do and our commitment is to deliver this safely and innovatively through our highly skilled teams.

We are always looking for people who are passionate about delivering outstanding customer service and who take pride in delivering essential services 24/7/365 that really make a difference to local people and communities.

We’re committed to supporting and developing our people to achieve their full potential. If you join us, as well as learning on the job, we offer structured learning in the form of apprenticeship programmes and sponsoring relevant professional qualifications. If your qualification gives you membership of an accredited professional body then we will reimburse your annual membership fee. Investing in our people and enhancing our expertise and flexibility enables us to deliver the highest standard of service to our customers.

We really value our people and so we like to look after them. In addition to an attractive salary, if you work for us, you’ll enjoy a range of employee benefits which you can explore more about by visiting our website.

## **The Role**

## **Job Purpose**

To act in the capacity of a Project Manager/Authorised Person in accordance with the electricity supply industry Model Distribution Safety Rules (MDSR).

Ensuring the safe, timely and cost-effective delivery of your allocated projects, assigning suitably trained, authorised and equipped team members.

Managing the portfolio of projects will require innovative solutions, fully utilising commercial and project management techniques to secure safe delivery to the satisfaction of both internal and external stakeholders.

## **Principle Accountabilities**

* Act as an Appointed Person.
* Manage projects to the highest safety standards - zero harm.
* Responsible for site safety and work quality and compliance with health, safety, environmental and quality standards - compliance with health and safety legislation.
* Manage Projects to the highest electrical safety management safety standards - zero harm, network security.
* Manage Projects to the company Environmental Standards - zero environmental impact.
* Develop good relationships with clients, other service providers, architects, consultants and end customers - Increased sales and repeat business.
* Promote, design and deliver full project management solutions - reduced customer effort and time, ensuring value for money.
* Deliver the project at the expected level of safety, quality, performance and cost - continuation of work.
* Act as the site management interface between, customer’s staff and other service providers, ensuring resolution of site issues and project success.
* Responsible for customer service and being actively involved in working with and delivering customer-facing initiatives, cultivating positive customer service and reducing customer complaints.
* Ensuring that adequate progress is being made and reporting is in place during the project lifecycle - project reporting, highlighting cost control, progress and variation management.
* Managing all directly employed staff involved with Projects, ensuring effective utilisation of employees.

## **The Person**

## **Qualifications**

## City & Guilds, NVQ or ONC in an Electrical Engineering discipline or equivalent – essential.

* Full UK driving license – essential.

## **Knowledge & Experience**

## Distribution Network Experience within the Electrical Supply Industry

* Ability to give direction in application of Distribution Safety Rules, safety procedures and codes of practice in combination with health & safety legislation requirements.
* Familiarity with relevant network diagram software programs.
* Customer awareness and knowledge of DNO client expectations and how to meet/exceed these.
* Demonstrable knowledge of the requirements of electrical projects and procedures required for delivery.
* Proven ability to apply relevant design/planning procedures and requirements.
* Proven ability to deliver projects within time, cost, quality and safety parameters.
* Good understanding of the asset owner interfaces and network attributes.

## **Skills & Personal Qualities**

* Good communication skills including the ability to influence others and negotiate with diplomacy.
* Demonstrable project management skills, forecasting and key resource planning.
* Commercial awareness and the ability to manage project costs.
* The ability to focus and deliver results under pressure.
* A passion for ensuring the safety of yourself and others, with the Ability to give direction in application of Distribution Safety Rules, Safety Procedures and Codes of Practice in combination with Health & Safety Legislation requirements.

*Ipsum is an equal opportunities employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, transgender status, religion or belief, marital status, or pregnancy and maternity.*